

BIG WALNUT

LOCAL SCHOOL DISTRICT

SCHOOL RECORDS REQUEST

I hereby authorize the principal of:

SCHOOL _____

SCHOOL ADDRESS _____

PHONE NUMBER _____ **FAX NUMBER** _____

Please send all personally identifiable data on file including current:

- Academic Achievement Records
- Aptitude Tests
- Health Records
- Attendance Records
- Speech Records
- Psychological Records
- I.E.P. Records/Multifactor Evaluation
- Gifted Record

STUDENT (S)	D.O.B.	GRADE
_____	_____	_____
_____	_____	_____
_____	_____	_____

Please send the information to:

- | | | |
|--|---|---|
| <input type="checkbox"/> Big Walnut Elementary
Attn: Kami Mathews
940 South Old 3C Highway
Sunbury, OH 43074 | <input type="checkbox"/> Harrison Street Elementary
Attn: Diana Inscho
70 Harrison Street
Sunbury, OH 43074 | <input type="checkbox"/> Hulen Souders Elementary
Attn: Chris Wolfe
4121 Miller Paul Road
Galena, OH 43021 |
| <input type="checkbox"/> Big Walnut High School
Attn: Denise Sayre
555 South Old 3C Highway
Sunbury, OH 43074 | <input type="checkbox"/> Big Walnut Middle School
Attn: Cindy Jennings
105 Baughman Street
Sunbury, OH 43074 | |

According to the Final Regulation-Family Educational Rights and Privacy Act (Final Rule on Education Records, Federal Register, June 18, 1976, Vol. 41, No. 118, 24673), it is no longer necessary to obtain written consent to release records between schools. It states that school officials, including parents within the educational institution and officials of other school systems in which the student may intend to enroll, may receive a students' record without written consent for such release.

OFFICE USE ONLY: STUDENT START DATE _____